

REGULATED FIRE SAFETY PRODUCTS SCHEME (FSPS)

CERTIFICATE OF CONFORMITY (COC)

APPLICATION FORM

1. Registered Supplier's Information	
Date of Application: _____	
<input type="checkbox"/> New Application <input type="checkbox"/> Extension of Scope <input type="checkbox"/> Renewal <input type="checkbox"/> Additional / New Model	
Name of Registered Supplier / Holder of COC (based on ACRA records) <u>or</u> Foreign Company: _____	
Company Address: _____	
Office Phone: _____	Office Fax: _____
Email: _____	Website: _____
Person-in-charge of Application:	
Name: _____	Contact: _____
Designation: _____	Email: _____
Unique Entity Number (UEN) of the registered supplier issued by the ACRA <u>and/or</u> foreign equivalent (where applicable): _____	
Full names of company directors, or equivalent:	
Name (Director 1): _____	Name (Director 3): _____
Name (Director 2): _____	Name (Director 4): _____
Where the applicant is a foreign company, the following details of the <u>local representative</u> shall be included.	
Name (Director 1): _____	Name (Director 3): _____
Name (Director 2): _____	Name (Director 4): _____
Company Address: _____	
Office Phone: _____	Office Fax: _____
Email: _____	Website: _____
<input type="checkbox"/> Provide proof of partnership between local representative and foreign COC holder (where applicable)	
Has this product been sent to another Certification Body for certification previously? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please provide reasons if the product failed in previous certification attempt and highlight modifications/improvements made:	



2. Manufacturer's Details	
Name of Manufacturer	
Country of Manufacture	
Address of Manufacturer	
Contact Person	
Contact Number	
Email Address	

3. Certification Scheme Details	
Certification Scheme	<input type="checkbox"/> 1b* <input type="checkbox"/> 5*
<p><i>*Scheme <u>Type 1b</u> consists of type testing of a sample of a production; subsequent batch shall be tested or inspected.</i></p> <p><i>*Scheme <u>Type 5</u> consists of type-testing and factory inspection during the initial certification, and on-going assessment of the entire quality management system, including auditing the production process and management system.</i></p>	
Product Category	<input type="checkbox"/> Two-way Breeching Inlet <input type="checkbox"/> Four-way Breeching Inlet <input type="checkbox"/> Fire Hose Reel <input type="checkbox"/> Fire-fighting Hose / Lay Flat Fire Hose <input type="checkbox"/> Landing Valve for Wet Riser <input type="checkbox"/> Landing Valve for Dry Riser <input type="checkbox"/> Portable Fire Extinguisher: <input type="checkbox"/> Water <input type="checkbox"/> Foam <input type="checkbox"/> Powder <input type="checkbox"/> Carbon Dioxide <input type="checkbox"/> Clean Agent <input type="checkbox"/> Wet Chemical
Product Description	



4. Product Details	
Brand	
Model	
Density (kg/m ³) (Where applicable)	
Weight (kg)	
Dimensions (mm) (Where applicable)	
<input type="checkbox"/> Latest product catalogue stipulating the specifications and user instructions	

5. Details of Type Test	
Test Report Reference Number(s):	
Test Standard(s):	
Description of the Product and Manner of Test (e.g. tested with the core face exposed to heat) (where applicable)	
Fire Performance (60-min integrity) (where applicable)	
Insulation Test Results (where applicable)	
Integrity Test Results (where applicable)	
<p>Note:</p> <p><i>Test reports, including the full type test reports and other test(s) required by the Certification Body shall be in full colour and bear the brand and model of the regulated fire safety product. For each test report, the credentials of the accredited laboratory which issued the test report, must be accompanied with documentation that the test laboratory is accredited by SAC or recognised by SAC via ILAC MRA, and the accreditation scope indicating the test laboratory is accredited to perform such a test.</i></p>	

6. Renewal of Certification (Where Applicable)
<p>For renewal of COCs, the COC holder shall submit information per sections (1) and (2) and provide the date of issue of the very first COC which has been issued for the product.</p> <p><input type="checkbox"/> Not Applicable</p> <p><input type="checkbox"/> Applicable - Original Date of Issue of COC for the Product: _____</p>



7. Certification Agreement

This Certification Agreement governs the supply of certification services by Singapore Test Lab Pte Ltd (STL) to the Client. It is to be read in conjunction with STL's Terms and Conditions on certification, and STL's Fire Safety Product Scheme Terms and Conditions, which will be provided upon request.

STL may amend the terms and conditions from time to time at their sole discretion, without notice or liability to the Client. The Client must cease using the application form immediately if they do not agree to accept all these terms.

By signing the application form, the Client agrees to be bound by, and accept, the following certification requirements which are to be fulfilled at all times:

- a. The Client is to comply with the STL's and relevant Authority's requirements that may be prescribed in the certification scheme which relates to the use of marks of conformity, and on information related to the product. The client is required to implement the necessary and appropriate changes when they are communicated to them by STL and to continuously fulfil the product requirements if the certification applies to ongoing production. Supplier(s) and manufacturer(s) are not permitted to use the certification mark on any products other than on those products which certification has been granted.
- b. The Client is required to comply with the specific requirements of the certification scheme when making reference to the certified product in publicity materials and advertisements.
- c. The Client is required to make all necessary arrangements for the conduct of evaluation and surveillance (if required), including provision for examining documentation and records, and access to relevant equipment, location(s), area(s), personnel, and client's subcontractors; Such arrangements also include the investigation of complaints.
- d. The Client shall not alter, modify or deface in any way representations of the certification, and to only make claims regarding certification that is consistent with the scope of certification.
- e. The Client shall not use the product certification, nor to engage in any activity, in such a manner as to interfere and/or bring STL into disrepute, or to make any statement regarding the product certification that STL may consider misleading or unauthorized.
- f. The Client shall keep proper documentation of all complaints made known to them and take appropriate actions with respect to such complaints and any deficiencies found in products that affect compliance with the requirements for certification. Records shall be available to STL upon request.



- g. The Client shall immediately inform STL of any changes that may affect their ability to conform to the certification requirements. Examples of changes include, but not limited to, the following:
- i. Modifications to the product or the production method;
 - ii. Change in contact address, and/or production sites, and/or major changes to the quality management system, and/or Organization and management (e.g. key managerial, decision-making or technical staff);
 - iii. Client ceases to carry on business, or any step is taken by a mortgagee to take possession or dispose of the whole or any part of its assets, operations or business;
 - iv. Any change in the direct or indirect beneficial ownership or control of the Client;
 - v. Any step is taken to appoint a receiver, a liquidator, an administrator, or other like person, of the whole or any part of its assets or business; or
 - vi. Where the client is a partnership, any step taken to dissolve that partnership.
- h. In the event that the applicant fails to meet any of the above obligations or the terms and conditions of certification, STL may, at its own discretion, terminate the certification; and as instructed by STL, the Client is required to withdraw all advertising matter that contains any reference to the certificate or certification scheme, and to return the Certificate and Certification Mark/Label to STL.
- i. The applicant shall indemnify STL from any legal and/or contractual liability which may arise in the cause of the certification process and/or duration of the validity of the certificate, including but not limited to intellectual property rights (ie copyright, trademark, patent), warranty, confidentiality, and/or tort liability.
- j. Payments in relations to this certification shall be borne by the Client, and paid promptly, prior to the issuance of the certificate, or upon the acceptance of the certification works by the Client, whichever is earlier.

7. Declaration

We have read, accept and agree to comply with Singapore Test Lab Pte Ltd's (STL) terms and conditions and certification agreement. We declare that we did not engage in any consultancy from STL on product(s) intended for the Fire Safety Products Scheme. We declare that all information which we have provided are true, complete, and accurate.

Authorized Signatory (Name & Signature)

Company stamp

